

Your CHS Student Housing Application Guide

Step 1: Apply For Shared Housing

- Apply for housing as soon as possible.
- To apply for housing go to: www.uti.edu/housing
- Click campus location
- Click **GET DETAILS** to review housing information
- Click **GET STARTED** to begin your application
- Enter your name & valid email address, then submit to create an account. Check your email for your secure login link to complete the process.
- Choose housing program preference.
- Identify your top 3 housing group preferences
(Please remember that specific apartment placement cannot be guaranteed and is based upon availability at move-in.)
- Be prepared to enter your income information and/or any Guarantor's income information.
- Identify any known roommate requests

- Agree to the application terms, sign, and submit

To complete your application you will need to input your personal information as well as information about your program at UTI/MMI/NASCAR Tech. Below is the information about your program you will need to complete the application.

- **Start Date:** _____
- **Program:** _____
- **Program Length:** _____
- **Lease Term Desired:** _____ 12 months
Leases are initially 12 months with renewals to match program length. Re-enrolls and transfers please call CHS for customized options.
- **Admissions Rep:** _____



Step 2: Pay Your Housing Application & Service Fees

To apply for housing, you will need to pay your **\$50 application fee**.

To lock in current rates, and for housing availability to be secured, you will also need to pay your **\$180 service fee**. Both can be paid in your tenant portal at webaccess.housingservices.com after your application has been submitted.

Step 3: Finalizing Your Housing Accommodations

You will receive your lease by email approximately 7 to 10 days prior to your CHS move-in date. Please follow the directions provided in the email to finalize your housing accommodations.

Prior to receiving your lease.

Our Housing Consulting Team

1-800-866-8346

(CHS Customer Services Center)

Who To Contact:

After receiving your lease.

Your Housing Director:

Phone: _____
(CHS Campus Office)

To obtain answers to commonly asked questions, please go to: www.housingservices.com/shared/

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